



Republic of the Philippines  
**Department of Education**  
Region VII – Central Visayas  
Schools Division of CEBU PROVINCE

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**Office the Schools Division Superintendent**

UNNUMBERED MEMORANDUM  
UM-2024-003

TO : ASDS VICTOR YBANEZ  
ASDS MARCELITA S. DIGNOS  
ASDS MICHAELANGELO R. SAURO  
DR. GLADYS S. BALAGTAS  
DR. MARY ANN P. FLORES  
MRS. MARIA ELENA T. PARAS  
DR. JEREMY DENAMPO  
MR. ROMEO GO  
MRS MAXIMA TRUYA  
MS MA. TERESA A. PERALTA  
ENGR. APRIL CUSTODIO  
MR. MICO CABIGON  
MS. SARAH MONINA POMAREJOS

MR. EMMANUEL MENDOZA  
MR. PATRICIO GONZAGA  
DR. ASTERTERIE BERNALES  
MS. NAMUE DELA TORRE  
DR. MARLENE BACUS  
DR. GARY NAPOLES  
MR. LOUIE MONTEROSO  
DR. EMELDA GEALON  
DR. NORMAN BLANCO  
DR. GERARDO S. MANTOS  
MR. MARK J. ALQUIZOLA

FROM :   
**SENEN PRESCILO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT: CONFERENCE OF THE DIVISION WORKING COMMITTEES FOR THE  
2024 CEBU PROVINCIAL SOPRTS AND CULTURAL MEET

DATE: February 13, 2024 ( 8:30 AM )

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1. As per creation of Division Working Committees for the 2024 Cebu Provincial Sports and Cultural Meet, you are hereby directed to proceed to Division Office Social Hall to attend the conference for finalization of the Division Working Committees.
2. Travel, per diem, snacks, and other incidental expenses in the conduct of the activity shall be chargeable to the Division MOOE, subject to its availability. and to the usual accounting and auditing rules and regulations.
3. This Memorandum serves as **Authority to Travel**.
4. For your guidance and compliance.



Address: IPHO Bldg., Sudlon, Lahug, Cebu City  
Telephone Nos.: (032) 424-9000  
Email Address: cebu.province@deped.gov.ph  
[www.cebuprovince.deped.gov.ph](http://www.cebuprovince.deped.gov.ph)



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